

Illinois Association of Meat Processors

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Exhibition Information and Regulations

Date: November 15, 2018

What: The 2019 IAMP/IMPPA Convention

When: February 21-23, 2019

Where: Bloomington-Normal Marriott Hotel and Conference Center

2019 Convention Theme: "Facing the Future - Together"

BOOTH ARRANGEMENTS will be filled in the order that signed contracts are received at the IAMP office. Reservations for space will not be accepted over the telephone. A booth will consist of 8' back drape and 3' side drapes to form the 10' X 8' booth space, 24" X 72" draped display table, two chairs, one 0-500 watt electrical outlet and an identification sign. A floor plan is enclosed for your reference. Cost for initial space is \$500.00 per space for association members and \$625 for non-members. All additional booth spaces will be \$400. Additional equipment (tables, etc) may be ordered from Peoria Flag Company, who will contact you approximately 30 days prior to the show. The Exhibit Hall will be secured the night of February 22, 2019.

SHOW HOURS /SET UP TIME Set up will be between 1 pm and 8 pm on Thursday, February 21, 2019, and will resume at 6:30 am on Friday, February 22, 2019, and will continue until 1:00 pm. The show will be open from 1:30-5:00 pm on Friday and 11:00 am-2:00 pm on Saturday. REMOVAL OF GOODS will begin after 2:00 pm on Saturday, February 23, 2019, and must be completed that evening.

SAMPLES: Vendors may distribute samples of their products from within their booths only. Vendors may not provide alcoholic beverages to trade show attendees unless purchased and distributed by the hotel or convention site.

EXHIBITORS SHALL BE IAMP and/or IMPPA MEMBERS IN GOOD STANDING to receive the discounted fee. Supplier members not exhibiting in the Trade Show but wishing to visit must pay registration fee of \$125.00 (\$150 on site) per day and can not sell on the floor.

SPONSORSHIPS ARE AVAILABLE per enclosed invoice. All sponsors will receive recognition at events, in the convention booklet and in the IAMP Update Newsletter.

RATES & PAYMENTS: Checks should be made payable to Illinois Association of Meat Processors and must accompany contracts mailed to the IAMP office by December 31, 2018. Cancellation of exhibit space must be submitted in writing to IAMP at least 30 days prior to the show. Refunds can not be guaranteed unless space is sold to another exhibitor. No phone cancellations will be accepted. Contracts submitted after December 31, 2018 must include a \$25,00 late fee.

FREE CONVENTION REGISTRATION will be given to exhibiting companies. An exhibitor name badge will be issued to all contract designated persons and will entitle that person to attend and fully participate in the convention programs. Exhibitors may purchase meal tickets at the same cost as other attendees.

HOTEL ACCOMODATIONS must be made by exhibitor before February 5, 2019, at the Bloomington-Normal Marriott Hotel and Conference Center at 309-862-9000 and use the group code: Illinois Association of Meat Processors for the convention rate of \$133. Room reservations made after that date may be subject to full price. IAMP can not guarantee room availability.

CANCELLATION due to fire, strikes, or other causes beyond the control of IAMP, IAMP will not be held liable and exhibit fees will be refunded excluding any unforeseen expenses. IAMP and its officers and staff and Peoria Flag Company will not be responsible for injury, loss or damage that may occur to exhibitor during this show. Reasonable care for the protection of exhibitors, materials and displays will be exercised.

FOR ADDITIONAL INFORMATION, contact Dianne Handsaker, Executive Secretary, IAMP, PO Box 25, Pearl City, IL 61062. Telephone 815-443-2492, Fax 815-443-2494 or email at dianne@illinoismeatprocessors.com

Thank you, Dianne Handsaker

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